

Application for Tenancy

Privacy Amendment (Private Sector) Act 2000

Collection Notice

The agent will only use and disclose personal information provided by the Applicant as part of the tenancy application (whether verbal or written) to verify the Applicant's identity, and to process and evaluate the application. As part of the verification process the Agent, without limitation, may:

Disclose to, and obtain from, those people named in the application, information about the Applicant in order to check the accuracy of information provided in the tenancy application and in order to determine whether the applicant is an appropriate tenant for the property; and

Disclose to, and obtain from, third party operators of tenancy reference databases information about the Applicant for the purpose of searching those databases for details about the Applicant and lodging relevant details during or after your tenancy.

If the application is successful, personal information collected about the Applicant in the tenancy application, in the tenancy agreement, and during the course of the tenancy, may be used by the agent and disclosed to third parties, (including to the landlord, and agents, potential buyers of the tenanted property, and trades people maintaining and repairing the tenanted property) as necessary to manage the tenancy relationship and tenanted property.

If the Applicant enters into a tenancy agreement, but fails to comply with its obligations under the agreement, that fact and other relevant personal information collected about the Applicant may be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access any personal information which the Agent holds about the Applicant, it can do so by contacting the Agent specified on the front of the tenancy application the Agent may refuse access to such information in the limited circumstances provided for the Privacy Act. The Agent may charge the Applicant a reasonable fee to provide the requested access.

The Agent will take all reasonable steps to correct any personal information held by the Agent about the Applicant which the Applicant shows to be inaccurate, incomplete or out-of-date. If the information described in the tenancy application is not provided, the Agent may refuse to accept and process the application.

Request For Copy Of Tenant Ledger & Written Reference

Attention Property Manager

I/We.....

Of (Property Address)

Authorise that a copy of my/our tenant rental ledger and reference be collected by either fax or telephone to Re/Max Hills & Country on Fax number 08 8398 2259 or phone number 08 8398 1630.

.....
Tenant names

.....
Tenant signature/s

